CareClix Quick Guide: Patient Dashboard

➢ **Step 1**: How to Log In?
   - Login at anywhere.careclix.com; enter username and pw.

➢ **Step 2**: How to Book Your Appointment?
   - Select Home, then “Book your appointment” screen for urgent care or anytime appointments. Follow prompts on next screen to confirm appointment details.

➢ **Step 3**: How to edit profile?
   - Select My Profile to edit and manage profile including personal details, medical records, and questionnaire(s).

➢ **Step 4**: How to send and view messages?
   - Select Messages to view received messages from physicians as well as submitting requests to providers.

➢ **Step 5**: Managing Appointments
   - Select Appointments to view previous, upcoming, and confirmed appointments.